

# Register for a One-Stop Center Workshop

## Free Career Workshops at the Orange County One-Stop Center!

Orange County One-Stop Center • 7077 Orangewood Ave, Ste. 200, Garden Grove, CA 92841 • 714-241-4900 • [www.oconestop.com](http://www.oconestop.com)

Hours of Operation: Mon, Tues, Thurs, Fri: 9am-6pm, Wed: 9am-8pm, Sat: 9am-1pm • Register for Workshops online at:

[www.caljobs.ca.gov](http://www.caljobs.ca.gov)

Meeting Link will be Sent to Email on CalJobs Profile

1. To view a calendar of upcoming workshops, visit: [oconestop.com/workshops](http://oconestop.com/workshops)

The screenshot shows the Orange County One-Stop Centers website. The navigation menu includes: Home, Virtual One-Stop, Job Seekers, Business, Young Adults, Calendar, and More. Below the menu, there is a link for assistance on how to register for workshops through the CalJOBS website: [www.caljobs.ca.gov](http://www.caljobs.ca.gov), click [here](#).

Two 'View Calendar' buttons are shown, one for September 2020 and one for October 2020. A red arrow points from the October 2020 button to a detailed calendar for October 2020 - Garden Grove.

**October 2020 - Garden Grove**  
Registration in CALJOBS is required prior to attendance. Please arrive on time. Late entries are not permitted.

Monday	Tuesday	Wednesday	Thursday	Friday
			1 10:00 - 11:00 AM How to: Thank You Emails 2:00-3:00 PM Networking with LinkedIn 4:00-5:00 PM Virtual Interview Skills	2 10:00 - 11:30 AM One-Stop Center Orientation 2:00-3:00 PM Resume Lab 4:00-5:00 PM FDIC Module 14: Disasters- Financial Prep and Recovery 4:00-5:00 PM Virtual Mock Interview
5 10:00 - 11:30 AM One-Stop Center Orientation 2:00-3:00 PM Virtual Interview Skills 4:00-5:00 PM FDIC Module 1: Your Money Values and Influences	6 10:00 - 11:00 AM Winning Resumes 2:00-3:00 PM Transferable Skills 4:00-5:00 PM Resume Lab	7 10:00 - 11:00 AM How to: Job Search 2:00-3:30 PM One-Stop Center Orientation 4:00-5:00 PM FDIC Module 2: You Can Bank On It 4:00-5:00 PM Workplace Expectations	8 10:00 - 11:00 AM Virtual Interview Skills 2:00-3:00 PM Networking with LinkedIn 4:00-5:00 PM How to: Thank You Emails	9 10:00 - 11:00 AM Resume Lab 2:00-3:30 PM One-Stop Center Orientation 4:00-5:00 PM FDIC Module 3: Your Income and Expenses 4:00-5:00 PM Virtual Mock Interview
12	13	14	15	16

2. Login to your CalJobs Account at [caljobs.ca.gov](http://caljobs.ca.gov)

The screenshot shows the CalJOBS login page. It features the CalJOBS logo, a language selector for 'En Español', and input fields for 'Username' and 'Password'. There is a 'Sign In' button, a 'Register New User' link, and a 'Forgot Password?' link.

3. Click **My Resources** in the top left column

The screenshot shows the user menu on the CalJOBS website. The menu items are: My Individual Workspace, My Dashboard, How We Can Help You, Directory of Services, and My Resources. The 'My Resources' item is highlighted with a red box.

#### 4. Click **Upcoming Events**

**CaIJOBS** Please select from the My Resources options listed below.

My Dashboard | How We Can Help You | Directory of Services | **My Resources**

[My Messages](#)  
Select this option to view messages that you may have.

[My Correspondence](#)  
Select this option to view correspondence that you may have created.

[My Templates](#)  
Select this option to view letters that you may have created.

[My Appointments](#)  
Select this option to view any appointments that have been scheduled.

[My Background](#)  
Select this option to view or modify your key background information such as education history, employment history, licenses etc.

**Upcoming Events**  
Select this option to view any upcoming events you might be interested in.

#### 5. Fill in the following Filter Criteria:

Event Region: **Orange County Community Services Agency, Special P**  
Event Office: **ORA - OS Garden Grove**

#### 6. Then click **Filter**

### Filter Criteria

To display by a specific area, please enter a Zip Code or select an LWIA/Region from the filters below.

Zip Code:

Event Region:

Event Office:

Event Category:

Event ID:  (Using Event ID will ignore all other selected criteria)

State Wide Display:  Yes  No

Show only my events:  (Using Show Only My Events will ignore all other selected criteria)

[ **Filter** ] [Reset Filters](#) ]

7. From the list, select the Workshop you would like to register for.

10/16/2020	<a href="#">10:00 AM - One-Stop Center Orientation Microsoft Teams Online</a>
	<a href="#">2:00 PM - Resume Lab Microsoft Teams Online</a>
	<a href="#">4:00 PM - FDIC Module 5: Your Savings Self-Paced Module</a>
	<a href="#">4:00 PM - Virtual Mock Interview Microsoft Teams Online</a>

8. You will see **Event Information** for the Workshop you selected. Scroll down to find **Registration**.

### Event Information

**Event Title:** Virtual Mock Interview Microsoft Teams Online  
**Event ID:** 819772  
**Event Category:** Workshop/Training  
**Description:**  
A great way to practice your interview skills as well as gain an insight on what your job interview experience will be like. Mock interviews will bring focus on questions pertaining to: experience, character, and applicable skills, all while helping you conquer your interview anxieties.  
**Class Size:** 4

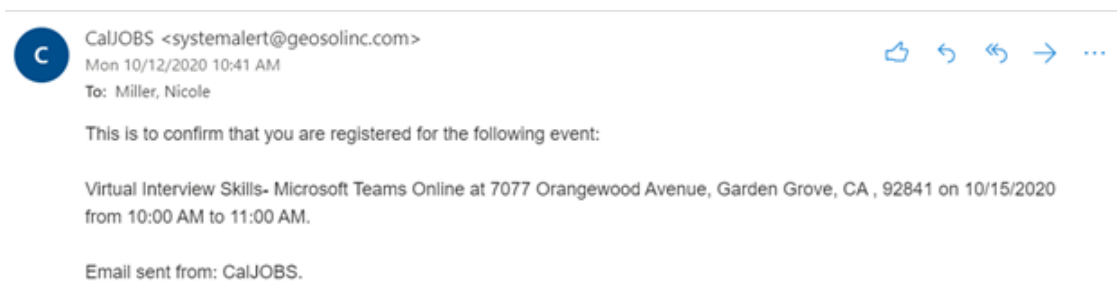
9. Click **Register**

### Registration

**Registration Method:** Register online  
**Registration Availability:** Up to 1 hour before

Register

10. You will receive an email confirmation like the one below.



*\*A link to your virtual workshop as well as an event calendar invitation will be sent to you no later than 15 minutes before the start of your workshop.*